

TOWN OF WATERVILLE VALLEY, N.H.

Cemetery Regulations

Effective Date:	November 1, 1973
Revised:	March 22, 1989
Revised:	August 9, 1995
Revised:	July 17, 2002
Retyped:	July 8, 2015
Revised:	October 25, 2017

TABLE OF CONTENTS

Section I	PREAMBLEpage 3
Section II	GENERALpage 3 Ownership (II1)page 3 Responsible Department (II2)page 3 Authority (II3)page 3
Section III	DEFINITIONSpage 4 Current Resident, etc. (III1)page 4 General Maintenance (III2)page 4 Grave or Lot Holder (III3)page 4 Half Grave (III4)page 4 Interment (III5)page 4 Lot (III6)page 4 Regular Grave (III7)page 4
Section IV	GENERAL REGULATIONSpage 5
Section V	FISCAL REGULATIONSpage 6
Section VI	CEMETERY ELIGIBILITYpage 6
Section VII	COMMON MEMORIAL MARKER page 7
Section VIII	CEMETERY MAP page 8
Section IX	CEMETERY FEE SCHEDULE page 8

Section I

PREAMBLE

Whereas the Town of Waterville Valley, NH has a very small space dedicated for a cemetery,

And whereas there continues to be a growing population in the Town and of former property owners who may request burial under these regulations,

And whereas these regulations have not been revised for seven years,

Now therefore, the Board of Selectmen revise these regulations in October, 2017 with the following goals in mind:

1. Standardize the regulation of a Common Memorial Marker for individuals who are eligible for burial in the Waterville Valley Cemetery but are buried elsewhere.
2. Making provisions for the purchase of grave sites for cremated remains only and determining a fee associated with such a site.
3. Adding a map of the Cemetery to these regulations.

Section II

GENERAL

1. Ownership
The cemetery of the Town of Waterville Valley (the cemetery) shall be owned and operation in perpetuity by the Town of Waterville Valley.
2. Responsible Department
The Town Manager shall be responsible for the operation and maintenance of the cemetery, under the direction of the Board of Selectmen.
3. Authority
This cemetery has been established under the authority of RSA 289. The Selectmen may make such changes in these regulations as they deem necessary.

Section III

DEFINITIONS

1. Current Resident, Property Owner or Employee – A person who: claims Waterville Valley as their recognized residence; owns property in the Town of Waterville Valley; or works for the Town of Waterville Valley at the time of their death. It also includes persons who may be in a hospital or other short or long-term care facility outside of Waterville Valley at the time or their death, but would otherwise meet this definition.
2. General Maintenance – Shall mean the maintenance of the graves, lots and grounds in perpetuity by the Town of Waterville Valley.
3. Grave or Lot Holder – Shall mean the person or persons who have purchased burial rights in accordance with these regulations.
4. Half Grave – Shall mean a four by four-foot space of ground in the cemetery used, or intended to be used, for burial of cremated human remains only. All remaining graves in Rows I and II of the Cemetery shall be Half Graves.
5. Interment – Shall mean the opening and closing of a grave and the burial of human remains.
6. Lot – Two adjoining “graves” as defined above.
7. Regular Grave – Shall mean a four by eight-foot space of ground in the cemetery used, or intended to be used, for the burial of casketed or cremated human remains.

Section IV

GENERAL REGULATIONS

1. Either casketed or cremated burials may be made at this cemetery. Casketed or cremated burials may be done in a Regular Grave. Only cremated burials may be done in a Half Grave.
2. For casketed burials, a cement vault shall be used.

3. One casketed remains or up to four cremated remains may be interred in a given Regular Grave space. Exceptions to these limits or combinations of casketed and cremated remains in a single Regular Grave may be allowed by the Selectmen upon written request of surviving relations.
4. Up to two cremated remains may be interred in a given Half Grave space.
5. Graves or lots may be marked only with flat granite or marble marker laid flush with the ground. The size of the marker shall not exceed 24 inches by 12 inches by 4 inches. Markers shall be oriented in a general East-West direction. Exceptions to the orientation of markers may be granted by the Town Manager or their designee on a case by case basis. In no way may a change in the orientation of markers interfere with adjacent graves.
6. Regulation military service markers will be allowed at the grave of a veteran of United States Military Service subject to the requirements of paragraph 4 above.
7. All general maintenance of the cemetery will be performed only by authorized employees of the Town of Waterville Valley under the direction of the Town Manager.
8. No planting of bushes or shrubs will be allowed on any grave or lot.
9. No artificial flowers will be permitted in the cemetery.
10. No flower pots, vases or other containers will be permitted on any grave or lot.
11. Graves may be decorated with live flowers and/or flags only on the following days:
 - Memorial Day
 - Veterans' Day
 - Deceased's Birthday
 - Date of Death Anniversary
 - Mother's Day
 - Father's Day

12. Dogs, pets and other domestic animals are not allowed in the cemetery.
13. Dogs, cats, other domestic animals and pets are not allowed to be interred in the cemetery, nor are markers for animals allowed on any gravesite or lot or the common memorial marker.
14. No person shall be interred until necessary burial permits have been obtained.
15. No interments will be permitted during the period of November 15 to May 1. The remains of persons who die during that period will be entombed and buried at an appropriate time between May 1 and November 15.
16. The opening and closing of graves will be done by authorized employees of the Town of Waterville Valley under the direction of the Town Manager.
17. Graves or lots may not be reserved or purchased prior to the time of need. The exception to this regulation is that after the burial of one family member in the cemetery, eligible persons, as defined in Section VI below, may purchase an adjoining grave (thus forming a lot) for the future burial of one casket or multiple cremated remains.

Section V

FISCAL REGULATIONS

All monies realized from the sale of graves and/or lots shall be deposited in the General Fund of the Town of Waterville Valley. The annual budget for the Town of Waterville Valley will include a line item, or line items, to be used for the general maintenance of the cemetery and for the interment of persons as the Selectmen deem necessary.

Section VI

CEMETERY ELIGIBILITY

1. The following persons shall be eligible for burial of cremated remains in the cemetery:
 - A. Current Property Owners, Residents or Employees of the Town of Waterville Valley.

- B. Former Property Owners, Residents or Employees of the Town of Waterville Valley who owned in, resided in or worked for the Town for five or more years.
- 2. The following persons also shall be eligible for burial of casketed remains in the cemetery:
 - A. Current Property Owners, Residents or Employees of the Town of Waterville Valley.
 - B. Former Property Owners, Residents or Employees of the Town of Waterville Valley who owned in, resided in or worked for the Town for twenty or more years.
- 3. Persons eligible for burial per paragraphs 1 and 2 above may reserve one additional grave site for use by their immediate family members (i.e. they may reserve a two grave "lot" as defined in Section III above).
- 4. Persons may apply to the Board of Selectmen for special exceptions to these regulations to allow for the burial of cremated remains for those not qualifying under the limits set in paragraphs 1 and 2 above.
- 5. The Board of Selectmen may make exceptions to these rules for good cause.

Section VII

COMMON MEMORIAL MARKER

The Town of Waterville Valley will maintain a common memorial marker for the engraving of names of persons eligible for burial in the cemetery whose remains are not interred at the Waterville Valley cemetery. For example, this marker would commemorate those whose ashes are buried elsewhere or are spread in a forest, on a mountain, or at sea, or whose remains are missing due to accidental circumstances.

- 1. The common memorial marker will be of appropriate material, in a manner and of a form determined by majority vote of the Board of Selectmen in a location to be determined by majority vote of the Board of Selectmen.
- 2. This common marker is not subject to the size restrictions in Section IV, paragraph 5. above and is not restricted to a marker which is flush with the ground.

3. Plaques measuring 4" x 8" will be engraved and attached to the memorial marker in a manner determined by majority vote of the Board of Selectmen.
4. Persons wishing to have an eligible name on the memorial marker may apply in writing to the Town Manager.
5. The Town Manager, or their designee, will oversee the addition of the person's name, date of birth and date of death or other appropriate comments or information on the plaque to a maximum of four lines of text which is then attached to the marker. The cost of the plaque will be paid by the person making the request.
6. The Selectmen may make exceptions to these rules regarding the Common Memorial Marker as they deem appropriate.

Section VIII

CEMETERY MAP

The Town will maintain a map of the cemetery which will be Appendix A of these regulations.

1. The map will show graves laid out by numbered row and each grave will have a unique number annotated on the map.
2. The map will be marked each time a new lot is purchased or a new grave is opened and used.

Section IX

CEMETERY FEE SCHEDULE

Purchase of Grave Space	\$1,000.00
Purchase of Half Grave Space.....	\$600.00
Cremated Interments.....	\$150.00
Casketed Interments.....	\$600.00
Engraving of Common Marker	Actual Cost at Time of Action

Common Memorial Marker Plaque Request Form

Please write your requested text in this box. Text does not need to be to scale, however, a maximum of four lines with up to 34 characters per line is allowed on the plaque.

Please Print

Approved By: _____ Date: _____

Proof Approved: _____ Date: _____

6710045
Metal Plaque, Bronze - 8" x 4"H
Production Proof

IN LOVING MEMORY OF

W. PARKER SEELEY & HELEN W. SEELEY

FAITHFUL VISITORS TO THE VALLEY

1905 - 1982

Machined

Notes: Match Previous Layout

X

Date

Signature and Date required - By signing customer acknowledges this is the final Production Proof and that customer has read the accompanying Proof Approval Form, especially about shared responsibility of remake costs in the event of errors.

Estimate # 308151

6/3-ENM: Initial Proof
6/4 Add Countersunk tsc

For Internal Use Only
For Internal Use Only
Artwork E-Mail Stamp
Artwork Approval Stamp
CSR: NET
PC: